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August 26, 2022

Dear CACTTC Members:

San Mateo County will be hosting the Ed Conference October 4<sup>th</sup> through 7<sup>th</sup>, including a New Treasurer-Tax Collector session. The conference will be held at the Doubletree Hotel, 835 Airport Blvd., Burlingame, near the San Francisco Airport. Room rates are \$159.00 single/double. Please use the conference code “CTT”. No more than one room may be reserved under one name. Reservations must be made by September 13, 2022, to receive the conference rate. The Doubletree reservations number is: 1-800-222-8733 or you may access their website at: <https://www.my-event.hilton.com/sfoaodt-ctt-b9a2ec0b-37ac-481f-bc6c-96b401eb4e15/>

A **DRAFT** agenda is attached. The conference will commence with a reception Tuesday evening, October 4<sup>th</sup>. The regular conference sessions will be held Wednesday, October 5<sup>th</sup> and conclude after the Roundtable session on Friday, October 7<sup>th</sup>. Parking will be \$5 per day for overnight or day-use only guests.

The Education Committee Chair, Matt Jennings along with Jordan Kaufman, Phonxay Keokham, Donna Riley, Barbara Lopez and I have worked extremely hard to create a program which should prove to be insightful, informative and interesting. A conference app will be used to track attendance for education credit.

Please plan to join us for a fun-filled networking opportunity Thursday evening, October 6<sup>th</sup>, with our NBA Basketball theme. Be sure to wear your favorite team jersey! Enjoy a very casual evening with dinner, music, dancing, a challenging game of Cornhole, Jenga or Connect 4 and lots of catching-up and laughs are planned.

Please be sure to register on the CACTTC website as soon as possible but no later than Friday, September 16<sup>th</sup> to take advantage of early bird registration rates. Associate members are welcome to register for all social functions. The Friday Roundtable will be open to Associates for announcing service updates followed by a **TTC Only Roundtable** session. **The Education sessions are open to TTC’s, staff and Government members only.** **Cancellation refunds will not be accommodated after September 23<sup>rd</sup>.** Guests of TTC’s or their staff are welcome to attend evening social functions by paying the “Guest Fee” noted on the registration form. Unregistered attendees will not be allowed admittance to any functions.

Please be advised that all local, state, and federal guidelines that may be in place at the time of the conference including masks mandates, proof of vaccination, testing, etc. will be strictly enforced. Currently, within San Mateo County, masks are optional indoors and no other mandates are in place.

Looking forward to seeing you all in October!

Stay safe and well,

Sandie Arnott  
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